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| Clerk: Erica Williams  E-mail: [langleyclerk@googlemail.com](mailto:langleyclerk@googlemail.com)  13 Princes Close, Balsham, Cambridgeshire CB21 4EE  AN EXTRAORDINARY MEETING OF LANGLEY PARISH COUNCIL  HELD VIRTUALLY VIA ZOOM ON  **MONDAY 10th August 2020 at 8.00pm** |

**MINUTES**

**Attended:** Cllr Elkington (Chair), Cllr North (Vice Chairman), Cllr Gaillard, Cllr Bull, Cllr Rivett,

**Minutes:** Erica Williams (Clerk)

**1.** **APOLOGIES FOR ABSENCE**

Cllr Clark

**2. DECLARATION OF INTERESTS**

It was proposed and agreed by all that Langley Parish Council is a registered owner of the village green and Councillors declare general

interests in all agenda items relating to the village green. Any other interests would be declared in the usual way.

* Cllr Elkington:6.1, non-pecuniary, member of the Parish Council that owns the freehold of the community centre.
* Cllr North: 6.1, non-pecuniary, member of the Parish Council that owns the freehold of the community centre.
* Cllr Rivett: 6.1, non-pecuniary, member of the Parish Council that owns the freehold of the community centre and wife is a member of Langley Community Centre Committee.
* Cllr Gaillard: 6.1, non-pecuniary, member of the Parish Council that owns the freehold of the community centre and husband is a member of Langley Community Centre Committee.
* Cllr Bull: 6.1, non-pecuniary, member of the Parish Council that owns the freehold of the community centre.

**3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

3.1 One member of the public attended. Ann Rivett informed the PC that she will write to us regarding a request for a moveable fence outside the community centre for toddler group and children’s parties.

**4.** **FINANCIAL CLARIFICATION**

4.1 **Financial Report** *–* Bank reconciliation as at 23rd July, the current account balance was £11,886.22. PC unpresented cheques, £7,629.15 resulting in a current account balance of £4,257.07. Broken down as follows: Playground funds £1,230.48; Highways Devolution Project £1,000, PC funds £2,026.59. PC deposit account £13,149.56 – reserves unrestricted of £9,149.56 and reserves restricted (playground fund) of £4,000.

4.2 All informed and happy with cheques to be included in Cheque Run. Only other financial commitment due at this time is the new noticeboard that has been ordered at a cost of £1,498.80. Cllr Rivett to chase delivery date.

**5. PLANNING APPLICATIONS/PROPERTY**

5.1 UTT/20/1746/HHF 4 The Kangels, Langley CB11 4SL – discussed and no objections.

5.2 UTT/20/1872/FUL Rouen, Bull Lane, Langley CB11 4SA – discussed and no objections.

**6. LOCAL ENVIRONMENT**

6.1 UDC are chasing a very overdue invoice for bin collection at the community centre. It was sent in error to previous Clerk and now needs paying as soon as possible. The total amount is for £318.24. PC have paid this in previous years but feel it should be a running cost of the community centre. All agreed to pay it this year as it is so overdue and no formal conversation has taken place with CC committee, but CC committee to take this cost on in future years. Clerk to write outlining this and copy in Ann Rivett.

**7. CHEQUES FOR SIGNING**

7.1 Council agreed the following cheques to be signed:

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| Langley Parish Council - Cheque run for August 2020 | | | |
| Sovereign Design Play Safety Ltd c/o CCC Finance | Installation of new play equipment | 101413 | £6140.28 |
| AC Dorren | Internal Audit | 101414 | £120.00 |
| Hundred Parishes Society | Membership Renewal | 101415 | £10.00 |
| Paul Abrahams | Grass Cutting | 101416 | £350.00 |
| Erica Williams | Clerks Salary | 101417 | £321.07 |
|  |  | **Total:** | **£6,941.35** |

**14. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA**

14.1 Please note that no decisions can lawfully be made under this item. LGA 1972, Section 12 10(2)(b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

14.2 Grass cutting replacement for Hugh Law for the remainder of this season before new tender goes out in March.

**15. DATE OF NEXT MEETING: Monday 14th September 2020**

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| **SIGNED: Chair** |  | **DATE:** |  |